

GUAM BOARD OF SOCIAL WORK

Thursday, March 06, 2025, 11:00 A.M.

Join Zoom Meeting

<https://us06web.zoom.us/j/81240638289?pwd=pbs5bK8IDR9Xfj9AHsgDe2vuQZckab.1>

Meeting ID: 812 4063 8289

Passcode: 324300

MINUTES

Item		Discussion	Responsible Party	Reporting Timeframe	Status
I	Call to Order	Meeting Chaired by A. Lape. A. Confirmation of Public Notice posted on the HPLO website, Guam Daily Post and Government Meeting Portal: 02/26/2025 and 03/04/2025.	Chair	1105	Confirmed
II	Determination of Quorum	GBSW: <i>Present Virtually at Remote location:</i> Angelina-Marie C. Lape, LMSW, Chair Diana Calvo, Vice Chair Jesse Baleto, Treasurer Others Present: <i>Present at HPLO Conference Room:</i> Baltazar Hattori III, HPLO Don Sulat, HPLO <i>Present Virtually at Remote location:</i> Breanna Sablan, HPLO Joaquin Blaz, DPHSS		1106	Quorum Confirmed
III	Adoption of Agenda		GBSW		
IV	Review and Approval of Minutes	February 06, 2025 (Reconvened February 13, 2025) <i>Motion to Approve: D. Calvo; 2nd: A. Lape.</i>	GBSW	1106	Unanimously Approved
V	HPLO Administrator's Report	<p>B. Sablan updated the board regarding two new standard operating procedures that were introduced the previous month. The board was reminded to review these procedures to help streamline the file review process. These updates cover board member reviews and conduct, and the board was encouraged to reach out with any questions. Additionally, work is underway on a media campaign aimed at increasing the board's visibility. This includes posting content on the board's website and potentially featuring interviews</p> <p>B. Sablan invited the board to suggest topics for posting or express interest in being interviewed. One specific topic mentioned was the current status of fees, with clarification that there are no fees at the moment, although efforts are being made to establish rules and regulations for the board of social work.</p> <p>A. Lape expressed wanting a post addressing the differences between the various levels of certification, specifically focusing on the terms "exception" and "exemption," as these often cause confusion. She also highlighted the importance of announcing the public hearing as the date approaches, as it would allow individuals to begin submitting their applications.</p> <p>A. Lape inquired whether anyone from the office would be attending an upcoming meeting. B. Sablan would not be able to attend due to prior commitments, B. Hattori will attend to represent the board at the administrators' workshop.</p>	HPLO	1107	No Report

Item		Discussion	Responsible Party	Reporting Timeframe	Status
VI	Chairperson's Report	<p>No update was provided regarding a lack of new information from the ASWB, though it was noted that there were no recent developments to report.</p> <p>A. Lape reminded D. Calvo and J. Baletto, about an upcoming education meeting scheduled for May, if they are interested in attending. Although the meeting is not funded by the organization, there are scholarship opportunities available for which they can apply. The scholarship application deadline was mentioned as March 12, with applicants expected to hear back about their selection within a week. The event itself will take place in Portland, Oregon, in April.</p>	A. Lape	1110	Noted
VII	Committee Reports	<p>A. Finance & Budget. No Report</p>	J. Baletto	1111	No Report
		<p>B. Statutes, Rules, and Forms 1. Update on Rules and Regulations A. Lape reported the team has been working on scheduling work sessions, but a conflict arose with the last one that was planned. The next work session will be rescheduled for the week after next, as she will be off island the following week. Board members were asked to check their availability for either Monday, the 17th, or the week of the 24th. A message was sent to them to confirm their schedules, after which the next work session will be arranged.</p>	A. Lape		Noted, Work Session was Scheduled.
VIII	Old Business	<p>A. Complaint: GBSW-CO-2024-002 D. Calvo confirmed that she had reviewed complaint and conducted a preliminary review of the written complaint that had been forwarded. During her review, she identified multiple concerns, some of which were relevant to the social work board. She compiled a list of action items for a colleague, asking them to contact the complainant and determine if they were willing to meet face-to-face to further clarify the issue. Additionally, there were other concerns that required legal consultation on how to address them.</p> <p>D. Calvo asked B. Hattori to clarify the involvement of a particular individual in the matter and to determine what actions they had taken, as they could potentially serve as witnesses in any further investigations. B. Hattori confirmed that he had reached out to the complainant to arrange a meeting and requested his availability. Three separate dates were proposed, and the meeting would take place in person at the HPLO. The details were forwarded to D. Calvo via email, and B. Hattori will email the information to A. Lape as well. D. Calvo confirmed that the proposed arrangement worked for her. Regarding legal advice, an internal memo had been drafted and was currently under review by B. Sablan. Once approved by the board, it would be forwarded to the AG's office for further advisement. B. Hattori mentioned that he had been trying to contact an employee from the social work board but had been unsuccessful so far; they planned to try again over the weekend. <i>Tabled to Next Meeting: A. Lape</i></p>	GBSW	1112	.Tabled
IX	New Business	<p>A. Consideration of Applications for Initial Licensure:</p>	GBSW	1116	Unanimously Approved
		<p>1. Alyssa J. Roberto – LMSWE A. Roberto was initially licensed by the board in 2019 as an LBSW. She chose not to renew her license when it expired in 2021 due to focusing on completing her master's degree. Since then, she has applied for a license as an LMSW. She graduated from the University of Louisville in</p>			

Item		Discussion	Responsible Party	Reporting Timeframe	Status
		<p>Kentucky with her MSW degree and has resubmitted all required documentation. There were no concerns regarding her attestations, and all necessary forms, including the authorization for release, were submitted and signed. A. Roberto provided letters of recommendation from her employer, a coworker, and an acquaintance, and has met all the application requirements, including her transcript and resume. Additionally, no issues were noted with her police and court clearances.</p> <p><i>Motion to Approve: A. Lape; 2nd: J. Baletto.</i></p>			
		<p>B. Consideration of Applications for Renewal of Licensure:</p>			
		<p>1. Natasha Marie M. Crisostomo – LBSWE</p> <p>A. Lape initially noted that the total number of ethics credits required by NASW was not met, as only one hour was found. However, B. Hattori confirmed that she attended NASW long chapter regional ethics training at Hilton, and the necessary certificate was located. After this confirmation, it was concluded that N. Crisostomo has met all the requirements, including those for cultural competency and CEUs related to working with people with disabilities. No areas of concern were noted.</p> <p><i>Motion to Approve: A. Lape; 2nd: D. Calvo.</i></p>			Unanimously Approved
		<p>2. Stacie E. Ayala – LMSWE</p> <p>A. Lape raised concern regarding the ethics credits, as the certificate for the NASW regional ethics training at Hilton was initially missing during the review. However, the certificate was later found, confirming that she had met the required criteria. S. Ayala completed 13.5 ethics credits, well above the required six. Additionally, she has fulfilled all the necessary requirements for working with people with disabilities and cultural competency.</p> <p><i>Motion to Approve: A. Lape; 2nd: J. Baletto.</i></p>			Unanimously Approved
X	Announcements	Next regularly scheduled board meeting: April 03, 2025 at 11:00 AM.	GBSW	1120	Set Meeting Date
XI	Adjournment	<i>Motion to Adjourn: D. Calvo.</i>	GBSW	1121	Adjourned

Minutes Drafted by: FLAME TREE Freedom Center, Inc.

Date Submitted: 3/19/2025

Submitted by Don Sulat

Date: 4/14/2025

Approved by the GBSW with or without changes:

Angelina - Marie C. Lape

Date: 4/10/2025

Certified by or Attested by the Chairperson:

Angelina - Marie C. Lape

Date: 4/10/2025